



**Position Title:** Social Emotional Learning Associate

**Reports to:** Senior Director of Social Emotional Learning

**Department and Position Overview:**

At Steppingstone, we believe that social emotional learning is essential to Scholars' success in middle school, high school, and beyond, and that this learning needs to be infused into all parts of the program for it to be most effective. To this end, the SEL programming at Steppingstone is largely preventative, consisting of community building programming, psychoeducational curriculum, an Advising system based on strong relationships, and staff professional development.

The SEL Associate will work with the Senior Director of Social Emotional Learning to ensure the social and emotional needs of Scholars are incorporated into all aspects of Steppingstone's programming. The majority of the SEL Associate's time will be spent helping to design and implement Steppingstone's psychoeducational curriculum, working to identify the SEL needs of Scholars and families and recommending and developing relevant programming. The SEL Associate will also be a member of several collaborative teams, helping to plan professional development for staff and initiatives to create a positive program climate and culture. There will also be some opportunity to work with Scholars and families, providing short term 1:1 interventions, small groups, and referrals.

The SEL Associate will work a Tuesday – Saturday schedule during the academic year, with some evening hours required. This summer, Steppingstone will host an in-person program for Scholars, which will be held at Milton Academy. The SEL Associate must be able to work in person at Milton Academy for the entire summer. Following the summer session, they will work from home for most of the week, with some (yet to be determined) time in the office. The format of Steppingstone's academic year programming with Scholars, is still to be determined.

**Salary:** \$45,000

**Start Date:** June 2021

**Responsibilities:**

- Support the development and implementation of Steppingstone's social emotional curriculum
- Help to ensure effective social emotional support of all Scholars through consultation with Advisors, participation in weekly Advising Team meetings, and co-planning trainings on topics such as working with diverse populations, group facilitation, and stress management

- Assist in the creation of developmentally appropriate community building activities and events to support a positive program culture
- Assess Scholar needs, provide short term intervention as appropriate, provide coaching to Advisors, and/or make referrals to outside resources
- Utilize data collection, tracking, and documentation to inform program improvements and monitor Scholar progress
- Help to deliver the core program by supporting the admission process and providing logistical support for and participating fully in the summer session

### **Qualifications:**

- Demonstrated commitment to educational and racial equity in college access and success
- Orientation towards continuous learning for self and others
- Exceptional interpersonal, relationship-building, and group facilitation capabilities, incorporating cross-cultural sensitivity
- Effective project management skills combined with professional judgment, vision, and problem-solving capabilities

### **Education and Work Experience:**

- Masters level degree in school counseling, social work, or related field
- Experience working with a diverse group of middle school students and ability to support and challenge students as appropriate

### **Physical Demands:**

- Lifting up to 20 pounds, standing, walking, sitting, reaching, operating computer and office equipment

**To Apply:** Please input your resume and a thoughtful cover letter outlining how your skills and experience meet the qualifications of the position, and how you learned about this position, by following [this link](#) and selecting “**SEL Associate.**” Applications will be reviewed on a rolling basis.

### **Steppingstone Core Values**

#### *Power of One*

- We honor every voice and believe we are strongest when we work together.
- We recognize, respect, and nurture the fullness and complexity of each member of our community.
- We believe in the power of belonging and seek to create a welcoming and inclusive culture.

#### *Walk the Walk*

- We partner with every Scholar and family, supporting them holistically throughout their own educational journey.
- We work with clear and measurable purpose, using data to drive collective decision-making and challenge assumptions.

- We create spaces for difficult conversations to transform our thinking and move us
- forward.

*Embrace Growth*

- We strive to operate as an anti-racist organization and commit to continuous learning
- and action in the service of this goal.
- We provide opportunities for everyone in our community to flourish and reach their
- full potential.
- We make time for reflection, learn from past experiences, and take initiative in
- response to changing needs and new ideas.

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